

04/27/2017

Amended Bylaws  
Of the  
Hawaii State Teachers Association – Retired  
Maui County District

Adopted by Maui County District Council:  
March 30, 2017

Approved by HSTA-R Board of Directors:  
April 27, 2017

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## **BYLAWS OF THE HSTA-R, MAUI COUNTY DISTRICT**

### **ARTICLE I NAME**

The name of this organization shall be  
HAWAII STATE TEACHERS ASSOCIATION – RETIRED, MAUI COUNTY DISTRICT.

### **ARTICLE II PURPOSE**

The purpose of HSTA-R, Maui County District shall be to carry out the goals and objectives as set forth by the Bylaws of Hawaii State Teachers Association – Retired.

### **ARTICLE III MEMBERSHIP**

#### **Section 1 Eligibility**

Any member(s) of HSTA-R shall be eligible for a corresponding membership in HSTA-R, Maui County District if:

- a. They were employed in a school or educational unit within the geographical boundaries of Maui County District at the time of retirement; or
- b. They maintain their principal domicile within the geographical boundaries of Maui County District.

#### **Section 2 Classes and Privileges of Membership**

##### **Retired Membership**

Retired membership shall be limited to any person:

A) who, for at least one year immediately prior to retirement, held active membership in the Hawaii State Teachers Association or any other affiliate of the National Education Association; or

B) who held active membership in HSTA for at least five years.

Any Retired Member of HSTA-R, Maui County District shall be eligible to vote, hold office, and otherwise participate in the governance of the HSTA-R Maui County District. Retired Members shall also be eligible to participate in such programs and activities which are established by the Maui County District Council.

### Associate Membership

Any person, who prior to retirement was employed in the field of education and does not qualify for retired membership, may be admitted as an HSTA-R, Maui County District Associate Member. Any individual, who has retired and served as an employee of HSTA, may be admitted as an HSTA-R, Maui County District Associate Member.

Associate Members of HSTA-R, Maui County District shall not be eligible to vote, hold office, or otherwise participate in the governance of the HSTA-R Maui County District, but shall be eligible to participate in such other programs and activities which are determined by the District Council.

## **ARTICLE IV HSTA-R DELEGATE ASSEMBLY**

### Section 1. Scope of Authority

The HSTA-R Delegate Assembly is the highest governance body of HSTA-R and shall act on behalf of the membership of HSTA-R. The Delegate Assembly may direct the Board of Directors of HSTA-R to implement various measures, policy decisions, or other actions to be taken. (Amended Restated Bylaws of HSTA-R, Article VI, Section 1)

### Section 2. Allocation of District Delegates

- A. HSTA-R officers (president, vice presidents, treasurer, and secretary), District presidents, and At-large Directors shall serve as delegates with vote.
- B. Each district's allocation of delegates shall be determined by HSTA-R, set and adjusted annually based on the number of members statewide divided by the fixed number of delegates.
- C. Delegates elected to the Delegate Assembly serve for two years with half elected in even numbered years and the other half elected in odd number years.
- D. A Delegate to the Delegate Assembly who is unable or unwilling to attend the Delegate Assembly may only be replaced by a duly elected Successor.

### Section 3. Election of Delegates

- A. Nomination
  - 1. Delegates shall be nominated by the members of the Maui County District as a meeting duly called and held for the purpose, or in writing to the District's Elections Committee, prior to the nomination meeting.
  - 2. Nominees must consent to run for Delegate prior to being placed on the ballot for election.

3. Maui County District will elect one Delegate from Molokai, one Delegate from Lanai, and the remainder of the Delegates from Maui.

**B. Election**

1. Members of the Maui County District shall receive a list of Delegate nominees prior to voting.
2. The members in good standing shall conduct the election of Delegates.
3. The results of the election shall be announced to the members of the District in a timely manner.
4. A Successor shall be the Delegate nominee who received the highest number of votes after the delegation quota has been selected. If such Successor is unable or unwilling to attend the Delegate Assembly, the nominee receiving the next highest vote shall be the designated Successor.
  - a. If an elected Delegate is unable to fulfill his/her duties, the person with the next highest votes (Successor) will replace him/her on that island's list.
  - b. If there is not a Successor on his/her island's list, the Successor will be the next person with the highest votes on the other two islands' list.
5. Each year the election for the three islands will be held at HSTA-R Maui County District's General Membership meeting in February.

**ARTICLE V DISTRICT COUNCIL**

**Section 1 Scope of Authority**

The HSTA-R, Maui County District Council shall constitute the highest governance body of HSTA-R, Maui County District.

**Section 2 Meetings**

- A. The District Council shall meet no less than twice a year at dates, times and places selected by the District Council.
- B. Special meetings of the District Council may be convened at the direction of the President or a majority of the members of the District Council.

**Section 3 Size, Composition and Terms of Office**

- A. The size of District Council shall not exceed twelve (12) members, unless approved by the District Council.
- B. The HSTA-R, Maui County District officers, President, Vice President, Treasurer and Secretary, shall serve as voting members of the District Council.
- C. The remaining District Council Representatives shall be elected at large by the members of the HSTA-R, Maui County District.
- D. The at-large Council Representatives shall serve two-year terms with one half elected in even numbered years and the other half elected in odd numbered years.

**Section 4 Powers and Duties**

The District Council shall:

- A. Formulate, coordinate, implement and publish policy.
- B. Approve programs and activities and assist in their implementation.
- C. Approve appointments to vacancies in the Executive Committee.
- D. Assist in developing and promoting membership programs, activities and services.
- E. Have authority to interpret the Maui County District Bylaws.

**ARTICLE VI OFFICERS**

**Section 1 Executive Committee and Terms of Office**

- A. The officers of HSTA-R, Maui County District shall be the President, Vice President, Treasurer and Secretary. These officers shall constitute the Executive Committee.
- B. The President and Vice President shall be elected in even numbers years by the members to two-year terms.
- C. The Treasurer and Secretary shall be elected in odd numbered years by the members to two-year terms.

- D. The Executive Committee shall carry out the program and policies of the District Council and exercise the general authority of the District Council between its meetings.
- E. Terms of office for officers will begin on June 1st of the year in which they are elected and end on May 31st of the last year of their term.

## **Section 2 Duties and Powers of the President, Succession**

- A. Administer the affairs of the HSTA-R, Maui County District as its Chief Governance Officer; including such specific duties as may be assigned by the Executive Committee and the District Council.
- B. Call and preside over regular and special meetings of the District Council and Executive Committee.
- C. Call and preside over meetings of the general membership of the district.
- D. Serve as a member of the HSTA-R Board of Directors and as a delegate to the HSTA-R Delegate Assembly.
- E. Act as official spokesperson for the district.
- F. Prepare with the assistance of the Treasurer, the annual budget for submittal to the District Council for adoption.
- G. Establish with the approval of the Executive Committee or District Council such committees as may be needed to implement the programs and activities of the district.
- H. In the event the President shall be unable or unwilling to complete his/her term of office, the Vice President shall become the President for the remainder of the term.

## **Section 3 Duties and Powers of the Vice President, Succession**

- A. Assist the President in the administration of the affairs of the Maui County District.
- B. In the absence of the President, preside over regular and special meetings of the District Council and Executive Committee.
- C. Perform such specific duties as may be assigned by the Executive Committee and the District Council.

Corrected on 12/12/2016

- D. In the event the Vice President is unable or unwilling to complete his/her term of office, the President, with the advice and approval of the District Council, shall appoint for the remainder of the term a successor from among the members of the District Council.

#### **Section 4 Duties and Powers of the Treasurer, Succession**

- A. Serve as the chief fiscal officer of the Maui County District.
- B. Authorize the receipt and deposit in appropriate accounts all income of the Maui County District.
- C. Payout such funds as are necessary to operate the district and its programs pursuant to the budget and subject to the approval of the District Council.
- D. Perform such other duties assigned by the Executive Committee and the District Council.
- E. Maintain fiscal year records in accord with HSTA-R practice.
- F. In the event the Treasurer shall be unable or unwilling to complete his/her term of office, the President, with the advice and approval of the District Council, shall appoint for the remainder of the term a successor from among the members of the District Council.

#### **Section 5 Duties and Powers of the Secretary, Succession**

- A. Keep the minutes of meetings of the Executive Committee and District Council.
- B. Be responsible for all communications and membership records.
- C. Perform such other duties assigned by the Executive Committee and the District Council.
- D. In the event the Secretary shall be unable or unwilling to complete his/her term of office, the President, with the advice of the District Council, shall appoint for the remainder of the term a successor from among the members of the District Council.

### **ARTICLE VII AMENDMENTS**

#### **Section 1 Conformity with HSTA-R, HSTA, NEA-R and NEA**

These Bylaws and amendments to them must conform with the HSTA-R, HSTA, NEA-R and NEA Constitutions and Bylaws.



## **Section 2 Amendment Procedure**

- A. All proposed amendments to these Bylaws must be adopted by two-thirds vote of the District Council.
- B. Bylaws amendments adopted by the District Council shall take effect upon approval by the HSTA-R Board of Directors.

## **ARTICLE VII PARLIAMENTARY AUTHORITY**

HSTA-R, Maui County District shall conduct its business in accordance with these Bylaws and the parliamentary procedures set forth in **Robert's Rules of Order, Newly Revised**.

### LEGEND

Changes in formatting

Changes made at the June 04, 2015 Council Meeting

Changes made at the November 12, 2015 Council Meeting

EDITORIAL CHANGES 8/20/2015 FROM SHEILA